



MINUTES OF OF

Peter Rilett, Chair of the Corporation
Steve Bennett, Vice Chair
Richard Gaunt, Vice Chair
Julia Gray, Principal & Chief Executive Officer
Andrea Arlidge
Tony Antonia
Attendance:
Alison Beckingham
Steven Boardman (via Teams)
Sandra Gordon
Tony Green
Marc Griffiths (via Teams)

Attendance: 90%

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| | INTEREST IN ANY OF THE ITEMS ON THE AGENDA |
| | None |

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3.1

and APPROVED.

3.2

Matters Arising from the Minutes and Actions

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There were no matters arising, other than a report on outstanding debt which had been circulated within the papers. All actions had been completed or were in hand.

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4.2 Terms of Reference & Membership 2023/24
The Board APPROVED the updated terms of reference and membership 2023/24, noting that these would be kept under review and any changes reported to the Board.

4.3 Instrument & Articles of Government
The Board APPROVED the recommended changes to the Instrument and Articles of Government for publication

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4.5

with budget. Governors were pleased to note the achievement against budget and thanked the Executive Director, Finance & Funding for such a controlled period.

Frank Teagle left the meeting at 17.40

6.3 c. Partners in Bristol (PiB) update and Accounts:

6.3.1 The Board received a report presented to the PiB Board, together with the latest financial position. The VPCS&ER reported that WECA activity was on-track and targets achieved. Management of activity was positive; the boot camps were successful and there was potential for growth in delivery, with high demand for spaces in classes.

6.3.2 A Staff Governor asked about availability of sufficiently qualified staff to deliver as this was a particular challenge in education. The VPC&Q reported on the use of fractional Governors

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6.4.1

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6.5.1

6.5.2

- It would be useful to know what information staff needed at their fingertips in order to do their job more effectively, as this had a low rating in the feedback. MIS would be invited to the next Curriculum & Quality Committee where this could be discussed. ACTION: VPC&Q
- A Governor asked about the new appraisal form and how more detailed analysis of staff performance would be documented and managed as it was not clear from the new form. The P&CEO reported on the use of metrics and individuals' contribution within team plans and discussions with managers.

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| 14 14.1 | CORPORATION MEETING DATES 2023-24 Strategic Planning Day on 26 September 9.00-15:00. Tuesday 17 October at 16:30 Tuesday 12 December at 16.30 Tuesday 26 March at 16.30 Tuesday 16 July at 16.30 |
| 15 15.1 | CONFIDENTIAL MINUTES OF THE MEETING HELD ON 27 MARCH 2023 The confidential minutes were APPROVED by the external members. |
| 16 | REMUNERATION COMMITTEE VERBAL UPDA TE The RemCom had been held on 12 July 2023 and the minutes would be circulated to external governors. ACTION: CLERK |

Signed as a correct record on 17 October 2023



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(Chair)